

**Minutes of the 75th Meeting of School Board of School of Health Sciences
(face to face mode) held on 25th November, 2022 at 11:30 am**

The 75th Meeting of School Board of School of Health Sciences was held under Chairmanship of Prof. Ruchika Kuba, Director, School of Health Sciences on 25th November, 2022 at 11:30 am through face to face mode in Conference Room, Block D, IGNOU, Maidan Garhi, New Delhi - 110068.

The Following Members were present:

1. Prof. Ruchika Kuba - Chairperson
Director, SOHS
2. Dr. Bhanu Prakash Joshi - Member
Head, Department of Yoga, SOHS, Uttarakhand Open University, Haldwani
3. Prof. Latika Mohan - Member
Professor & Head Department of Physiology, AIIMS, Rishikesh
4. Prof. Anita Priyadarshini, Professor, STRIDE, IGNOU, New Delhi - Member
5. Dr. Anamika Shukla, Associate Professor, SOH, IGNOU, New Delhi - Member
6. Dr. Mohd. Saleem, Assistant Professor, SOFL, New Delhi - Member
7. Prof. T.K Jena, Professor, SOHS, IGNOU, New Delhi - Member
8. Dr. Neerja Sood, - Member
Assistant Professor (Selection Grade), SOHS, IGNOU, New Delhi
9. Dr. Laxmi - Member
Assistant Professor (Selection Grade), SOHS, IGNOU, New Delhi
10. Dr. Anika Sulania, Assistant Professor, IGNOU, New Delhi - Member
11. Dr. Reeta Devi - Special Invitee
Assistant Professor (Selection Grade), SOHS, IGNOU, New Delhi

The Following Members could not attend the meeting:

1. Dr. Nanthini Subbiah, Professor, CHA, NIHF, New Delhi - Member
2. Dr. Anand Krishnan - Member
Professor, Centre for Community Medicine, AIIMS, New Delhi
3. Dr. Annie Grace - Member
Registrar, Nursing & Midwifery Council of Tamil Nadu Nurses, Chennai
4. Prof. Arbind Kumar Jha, Professor, SOE, IGNOU, New Delhi - Member
5. Dr. Biplab Jamatia, Associate Professor, SOHS, IGNOU, New Delhi - Member
6. Ms. Rohini Sharma - Special Invitee
Assistant Professor (Sr. Scale), SOHS, IGNOU, New Delhi

At the outset, Prof. Ruchika Kuba, Director, SOHS welcomed all the Members of the School Board to the 75th School Board Meeting. She congratulated the new members Prof. Anita Priyadarshini, Professor, STRIDE, IGNOU, New Delhi, Prof. Arbind Kumar Jha, Professor,

Ruchika Kuba
श्री. (डॉ.) रुचिका कुबा
Prof. (Dr.) Ruchika Kuba
निदेशिका (सं. नि. नि.) / Director (SOHS)

SOE, IGNOU, New Delhi, Dr. Anamika Shukla, Associate Professor, SOH, IGNOU, New Delhi and Dr. Mohd. Saleem, Assistant Professor, SOFL, New Delhi on their selection as School Board Members by Hon'ble Vice Chancellor. She also put on record the contribution of the outgoing members Prof. Sutapa Bose, Professor, SOE, Prof. Suhas Shetgovekar, Professor, SOSS, Prof. Miridula Rashmi Kindo, Associate Professor, SOH, Prof. Sanjay Gupta, Assistant Professor, SOS. Self introduction of members followed. Thereafter, following agenda items were taken up for discussion:

75.0 To consider and approve the Minutes of 74th Meeting of School Board of School of Health Sciences held on 19th May, 2022

Chairperson presented the Minutes of 74th Meeting of School Board held on 19th May, 2022. As there was no observation, the minutes of 74th School Board were confirmed by the members of the School Board.

75.1 Approval of Learning Outcomes-based Curriculum Framework (LOCF) for Post Basic B.Sc. Nursing programme of SOHS

Dr. Laxmi, Programme Coordinator, Post Basic B.Sc. Nursing Programme informed the members that Centre for Internal Quality Assurance (CIQA) had requested to prepare the LOCF document for all the UG and PG degree programmes offered during year 2021-22 and get it approved by the School Board.

It was informed by CIQA that as per the UGC document on National Higher Education Qualification Framework (2022), the LOCF needs to be developed by incorporating the following parameters: Knowledge, Skills, Application of Knowledge and skills, Generic Learning Outcomes, Constitutional, Humanistic, Ethical and moral Values, Employability & Entrepreneurship skill. In this regard the LOCF for Post Basic B.Sc. Nursing programme had been prepared by the Programme Coordinators based on the learning objectives for respective courses. Dr. Laxmi explained that there are six parameters in the format and already approved learning objectives have been placed accordingly under each parameter as per format provided and LOCF document prepared (Appendix 1).

Members of the School Board gave suggestions to be included on the topics under the relevant parameters like emerging and infectious diseases, research methodology, sustainable development goals etc. The Programme Coordinators assured the members that the same will be incorporated and the edited document circulated with the minutes as Appendix.

School Board Members of School of Health Sciences approved the LOCF document for Post Basic B.Sc. Nursing Programme of SOHS as per the parameters provided by CIQA for the NAAC. The final LOCF document after incorporating the changes as suggested is placed in Appendix 1.

Ruchika Kuba
प्रो. (डॉ.) रुचिका कुबा
Prof. (Dr.) Ruchika Kuba
मैक (सा.वि.स.) / Director (SOHS)

75.2 Approval of Strategy for Term-end Practical Examination for Programme of Skill Training Cell

Prof. T.K. Jena, Project Director, Skill Training Cell informed the members of the School Board that Skill Training Cell is offering four certificate programmes as a part of MoU signed with Ministry of Health and Family Welfare (MoHFW). The programmes are: 1) Certificate in General Duty Assistance (CGDA) 2) Certificate in Geriatric Care Assistance (CGCA) 3) Certificate in Phlebotomy Assistance (CPHA) 4) Certificate in Home Health Assistance (CHHA). Each of the four programmes has one practical course. As per original design, the term-end practical examination is held in the study centres with the help of one internal and one external examiner. This practice is being followed in the centres where there is enough enrollment (at least 10). However, due to low enrollment across the country, substantial number of students are finding it difficult to physically travel and complete all the programme related activities. During COVID time, it was experimented to streamline the practical activities by attaching the students to Skill Development Centres (hospitals having at least 30 beds) where they completed all the essential hands on training component. However, the term-end practical examination pattern was not changed. Most of the regional centres are having 1-2 students who are eligible for term end practical examination. Therefore, there is a need to modify the term-end practical examination process for the regional centres / study centres where the number of eligible students will be less than ten.

Prof. T.K. Jena, Project Director, Skill Training Cell proposed to have the term-end practical examination conducted regional centre-wise/ state-wise in which each examination centre will have one internal examiner from LSC/SDC located in that state/RC and one faculty from School of Health Sciences as external examiner through online link. The internal examiner will take practical examination in coordination with the external examiner who will be available online for evaluating the examination related activities. Examination of multiple regional centres could also be planned in a single day having one internal examiner in each of the centres and one to two external examiners from SOHS depending upon the number of students and feasibility of conducting the examination in a single day.

School Board Members of School of Health Sciences after deliberations approved the strategy for Term-end Practical Examination for Programmes of Skill Training Cell.

75.3 Approval of PRF Form of PGCMDM Programme

Prof. Ruchika Kuba, Director, SOHS and Programme Coordinator informed the members that PG Certificate in Medical Management of CBRNE Disasters

Ruchika Kuba
श्री. (डॉ.) रुचिका कुबा
Prof. (Dr.) Ruchika Kuba
श्री. (स्वा.सं.वि.) / Director (SOHS)

(PGCMDM) programme for MBBS graduates with Indian citizenship, through ODL mode was launched from July 2020. The programme is first of its kind in the country. Monitoring and Feedback from the various stakeholders (students, experts, course writers and editors, programme in charges and counsellors, Regional Directors etc) was undertaken wherein it was proposed that modifications are required in the course content of the practical course MMEL 013. A revision of the course MMEL 013 was decided based on the recommendation of the 6th Core group meeting and suggestions recorded in the monitoring report. Subsequently, the Programme Revision Form (PRF) for PGCMDM Programme was prepared and placed in the 74th meeting of the School Board held on 19th May 2022 for approval. The same was approved. Copy of minutes of the 74th School Board meeting were placed before the School Board as **Appendix 1.**

Prof. Ruchika Kuba, Director, SOHS and Programme Coordinator also informed that an Expert Committee Meeting was held on 17th August 2022 to draw out a detailed syllabus for the MMEL 013 course. The Minutes of the Expert Committee Meeting along with the revised syllabus were placed before the School Board as **Appendix 2.** She further informed that since it was felt that a component of the medical management at site and the hospital need to be included in the syllabus, and in light of the NEP 2020, the credit for the MMEL 013 was increased from 6 to 10, thus increasing the total credit load of the PGCMDM programme to 20. Since these changes warrant a major revision, the PRF form has been revised and placed before the School Board as Appendix 3 for approval.

Members of the School Board of School of Health Sciences approved the revised PRF Form of PGCMDM Programme along with the revised syllabus for MMEL 013.

75.4 Ratification of the approval for implementing the Post Basic B.Sc. (Nursing) programme with enhanced credits after integration of Certificate in Community Health (CCH) Programme from Jan 2023 session onwards

Dr. Laxmi, Programme Coordinator informed the members of the School Board that Post Basic B.Sc. Nursing (Three years degree) Programme of SOHS is being offered since year 1994 and Certificate in Community Health (CCH) programme since January 2017 in collaboration with National Health Mission, Ministry of Health and Family Welfare, GOI.

Ministry of Health & Family Welfare GOI and Indian Nursing Council (INC) have integrated/included IGNOU's CCH programme in the final year of B.Sc. (Nursing) and in Post Basic B.Sc. (Nursing) Programmes of conventional system from session 2020-2021 and the candidates who complete the B.Sc. (Nursing) and Post Basic B.Sc. (Nursing) Programme from conventional system after 2020, are eligible for

Ruchika Kuba
Prof. (Dr.) Ruchika Kuba
Director (SOHS)

appointment as a Community Health Officer in Health and Wellness Centres across the country.

To align the Post Basic B.Sc. Nursing programme of IGNOU with the Programme of conventional system, it was planned to integrate CCH programme in Post Basic B.Sc. (Nursing) programme of IGNOU also so that the IGNOU students can get an opportunity to be appointed as Community Health Officers. Permission for integration was granted by INC (Indian Nursing Council). The integration of CCH into Post Basic B.Sc. Nursing programme was also approved in 74th School Board meeting of SOHS held on 19th May, 2022 as agenda item 74.3 and subsequently in 57th ACSC for adoption of 4 credits in BNSL 209 course of Post Basic BSc Nursing as item no. 15.

After due approvals, the revision of BSNL 209 course by integrating CCH was started. As a result of the integration the credit weightage of BNSL 209 course has increased and number of credits of the Post Basic BSc Nursing programme has enhanced from 108 to 112.

The above agenda related to approval of offering revised course BNSL 209 after enhanced credit was planned to be placed in forthcoming school board of SOHS scheduled on 25/11/2022. After the necessary approvals from the competent bodies /Authorities the updated information was to be placed in the student handbook and prospectus for January 2023 session.

However, mail had been received from SED to urgently provide a prospectus of B.Sc. (N) PB so that application forms may be opened. In light of this, the Agenda item was placed for consideration to competent authority and approved by Hon'ble Vice-Chancellor.

Ratification of the approval for implementing the Post Basic B.Sc (Nursing) Programme with enhanced credits after integration of Certificate in Community Health (CCH) Programme from Jan 2023 session onwards was placed before the Members of the School Board for approval.

The Members of the School Board approved the Ratification of the approval for implementing the Post Basic BSc (Nursing) Programme with enhanced credits after integration of Certificate in Community Health (CCH) Programme from Jan 2023 session.

75.5 Approval of Shifting of January 2022 session of Post Basic B.Sc. Nursing to July 2022.

Programme coordinator informed that the admission for January 2022 session for Post Basic B.Sc. Nursing was announced through "Student handbook and prospectus 2022".

Ruchika Kuba
प्रो. (डॉ.) रुचिका कुबा
Prof. (Dr.) Ruchika Kuba
डायरेक्टर (सो.स.स.) / Director (SOHS)

The entrance examination was conducted on 8th May, 2022 (OPENNET-X) and the result was declared on 23rd June, 2022. There were 22 approved PSC's for the January 2022 admission for which students had given options for admission.

However, communication was received from PIC, PSC 0723 (P) (RAK College of Nursing) under RC Delhi -1, vide email dated 29.07.2022 regarding withholding of the student support services being provided to all enrolled students till a new MOU is signed between MoHFW and IGNOU. As a result, the whole admission process was put on hold since first week of August, 2022. Subsequently, a committee for Admission and Counseling of Post Basic B.Sc. Nursing programme January 2022 Session was constituted with approval of Honorable Vice Chancellor, IGNOU to decide upon the matters related to admission and counselling process. As per recommendations of the committee, the students qualified under RC Delhi – 1 were contacted to give option of another PSC out of available 21 PSC's and revised merit list of the 21 available PSCs was prepared for all Regional Centers to finalize the admission and declaration of the allotment. This further delayed the process of admission.

With reference to above details the process of admission is being delayed inordinately therefore, it is proposed that the session of January 2022 of Post Basic B.Sc. N to be shifted to July 2022 session. This is to inform that it will be one batch one time modifications only for January 2022 batch admission. Keeping in view the minimum duration (3 years) and maximum (6 years) modified details are given in the following table:

	Batch/Session (Year)	Term End Examination for Theory Courses	Practical Examination	Maximum Duration till
1st Year Admission	July 2022	June 2023	After completing Theory Courses of 1st year	July 2027
Registration for 2nd Year	July 2023	June 2024	After completing Theory Courses of 2nd year	
Registration for 3rd Year	July 2024	June 2025	After completing Theory Courses of 3rd year	

Shifting of January 2022 session of Post Basic B.Sc. Nursing to July 2022 session was placed before the School Board for the approval.

The member of School Board approved the Shifting of January 2022 session of Post Basic B.Sc. Nursing to July 2022 session.

Ruchika Kuba
श्री. (डॉ.) रुचिका कुबा
Prof. (Dr.) Ruchika Kuba
Director (SOHS)

75.6 Approval of Renewal of MOU with DGHS MOHFW for training health functionaries in Biomedical Waste Management

Prof. Ruchika Kuba, Director, SOHS and Programme Coordinator informed the members of School Board that an MOU was signed between IGNOU and DGHS MoHFW for training health functionaries in Biomedical Waste Management, on 10th April 2018 for a period of 5 years. Copy of MOU was placed before the School Board Members.

She also informed that DGHS MoHFW had planned to train 150 of the master trainer's through the Certificate in Health Care Waste Management (CHCWM) programme for which an amount of Rs. 5,13,000 has been given to IGNOU. However, only 61 master trainer's have enrolled in the Programme. Hence, DGHS, MoHFW desires to extend the MOU for a further period of 5 years from the date of termination of the MOU, so that the remaining master trainer's can be trained.

The form of the renewal of MOU between IGNOU and DGHS, MoHFW was placed before the members of School Board for approval.

After discussion, Members of the School Board approved the form of the renewal of MOU between IGNOU and DGHS, MoHFW.

75.7 Approval of Evaluation Methodology of revised PGDGM Programme

Prof. Ruchika Kuba, Director SOHS and Programme Coordinator informed the members of School Board that Post Graduate Diploma in Geriatric Medicine programme has been on offer from 2004. The programme has been revised and the revised programme on offer from 2018. The Evaluation Methodology proposed for the revised programme in the prescribed format received from SED was placed before the members of the School Board for approval.

After discussion, Members of the School Board approved the Evaluation Methodology revised PGDGM Programme.

75.8 A. Approval of minutes of Doctoral Research Committee meetings held on 27th July, 2022

a) To consider and approve conversion of status from full time to part time research scholar of Ms. Chandani Thakur, Enrolment no. 202493728

Dr. Reeta Devi Research programme coordinator informed that Ms. Chandani Thakur, Enrolment no. 202493728 was granted full time PhD at the time of Ph.D registration. However, subsequently Ms. Chandani Thakur accepted a regular job and requested that her status to be converted to part time PhD instead of full time. DRC members recommended for the conversion of status from full time to Part time research scholar.

Members deliberated and approved on the agenda for conversion of status from full time to regular part time research scholar of Ms. Chandani Thakur, Enrolment no. 202493728.

- b) **To consider and approve the Research Programme Coordinator and Co-coordinator**

After superannuation of Prof. Pity Koul, the charge of PhD. in Nursing programme was handed over to Dr. Reeta Devi. DRC members recommended the names of Dr. Reeta Devi as the PhD Programme Coordinator and Dr. Neerja Sood as PhD Co-coordinator and suggested the names to be reviewed after 1 year.

Members approved the name of Dr. Reeta Devi as the Research Programme Coordinator and Dr. Neerja Sood as Co-coordinator.

- c) **Reporting of decision of DRC on the Pre-submission seminar of PhD Nursing scholar Mr. N. Sabari Vel (Enrolment No. 188500521)**

Dr. Reeta Devi Research programme coordinator reported that Mr. N. Sabari Vel Enrolment Number 188500521 Ph.D nursing scholar's Pre-Submission Seminar presentation. She said that it was observed that there was a need to clarify research methodology in depth, hence, after deliberations by the Doctoral Committee Members he was instructed for re-submission of Pre-submission Seminar.

- d) **Progress Report and Progress Report Presentation by two Ph.D. in nursing scholars.**

Dr. Reeta Devi Research programme coordinator reported that Mrs. Lakra Alma Juliet Francis Enrolment No. 188500539 could not attend previous two DRC meetings held for progress report presentation on 25th January 2022 due to hospitalization same had been communicated by her via email. The subsequent DRC held on 27th July, 2022 was also not attended by her and she cited the reason being she was out of India and could not get the visa to return on her email communication. However, she had sent both progress reports in e-mail. But there was no significant progress related to research work observed in there progress report.

The second scholar Ms. Ponnamma K M enrolment no. 188500514 also could not attend DRC held on 27th July, 2022 as she reported in the e-mail that she had Post Covid health issues.

Dr. Reeta Devi placed on record about the absence during progress report which would be further brought to the notice of Research Unit/RC.

Ruchika Kuba
प्रो. (डॉ.) रुचिका कुबा
Prof. (Dr.) Ruchika Kuba
मुख्य (स्ना. वि. वि.) / Director (SOHS)

- B) Approval of minutes of Doctoral Research Committee meetings held on 09th November, 2022
- a) Approval of Research Topics and allotment of Research Supervisors to three Ph.D in Nursing scholars of July 2020 batch

Dr. Reeta Devi, Research Programme Coordinator informed that the Doctoral Committee meeting was held on 9th November, 2022 to finalize the Research Topics of three Ph.D in Nursing scholars and to allot Research Supervisors.

The scholar made in-depth presentations followed by deliberations on the topics, hence, Research Topics of three scholars finalised in DRC were placed for approval of members of School Board. After deliberations by members of school board suggested minor modifications on the topics as per details given below and allotment of Research Supervisors:

S. No	Name of Candidates	Enrolment No.	Topic recommended by DRC members	Research Topic modified/finalised by members of School Board	Research Supervisor
1	Chandani Thakur	202493728	To Assess Nursing Manpower and Determine Patient Acuity Based Workload of Nursing Officers in Selected Hospitals	Assessment of Patient Based Workload of Nursing Officers in Selected Hospitals	Dr. Neerja Sood Assistant Professor (Sl. Grade) SOHS. IGNOU
2	Annamreddi Leelavathi	202493807	To assess the Utilization of Pradhan Mantri Jan Arogya Yojana (PMJAY) Services under Ayushman Bharat Scheme by Beneficiaries	Assessment of Utilisation of Pradhan Mantri Jan Arogya Yojana (PMJAY) under Ayushman Bharat Scheme	Dr. Neerja Sood Assistant Professor (Sl. Grade) SOHS. IGNOU
3	Hari Krishna G L	202494088	Effectiveness of Enrichment Programme on Self Esteem, Emotional Intelligence and Risk taking Behaviours among Adolescents	Effectiveness of Enrichment Programme on Self Esteem, Emotional Intelligence and Risk taking Behaviours amongst Adolescents	Dr. Laxmi Assistant Professor (Sl. Grade) SOHS. IGNOU

Ruchika Kuba
 प्रो. (डॉ.) रुचिका कुबा
 Prof. (Dr.) Ruchika Kuba
 निदेशक (सो.सं.स.) / Director (SOHS)

Members of School Board of SOHS discussed in details and approved Research Topics with minor modifications to three Ph.D in nursing scholars of July 2020 batch and Research Supervisors allotted to them.

b) To consider and approve the constitutions of ethical committee as per ICMR Guidelines.

Dr. Neerja Sood, reported that currently there is no sub-committee at SOHS for the approval of PhD scholar's research proposals therefore scholars face problems to get ethical clearance and publications of research papers in future, As per ICMR guidelines it is mandatory to get ethical approval before initiating a study involving human participants keeping this in view note was moved through proper channel to Research Unit, IGNOU for the constitution of ethical committee (Sub-Committee). Research Unit suggested to take approval of the Doctoral Research Committee (Nursing) followed by the approval of the School Board of SOHS for the constitution of ethical Sub-Committee for the ethical clearance of research proposals (as per ICMR guidelines) submitted by PhD in Nursing Scholars. DRC on 9th November, 2022, recommended and approved the constitution of on Ethical Sub-Committee as per ICMR.

Dr. Neerja Sood emphasized the need for ethical sub-committee to review research proposals and highlighted the composition of Sub-Committee as per ICMR Guidelines.

As per ICMR guidelines composition of an EC includes:

1. Multi-disciplinary and multi-sectoral
2. Adequate representation of gender and age
3. preferably 50 percent members to be from outside the Institution
4. Number of members to be between 7 to 15 and minimum 5 to meet the quorum
5. Balance of EC with medical (clinicians with appropriate medical qualification) and non-medical/technical (qualification related to particular branch in which study is conducted) members as per need

Composition – Members of EC as per ICMR Guidelines:

S. No.	Members of EC	Qualification
1	Chairperson Vice Chairperson (Optional)	A well-respected person from any background with prior experience of having served / serving in an EC
2	Member Secretary Affiliated	Should be a staff member of an institution Should have knowledge and experience in clinical research and ethics, be motivated and good communication skills

Ruchika Kuba
प्रो. (डॉ.) रुचिका कुबा
Prof. (Dr.) Ruchika Kuba
डॉ. (एन.बी.ए.) / Director (SOHS)

3	Basic Medical Scientist/s Affiliated / Non-Affiliated	Non-Medical or Medical person with qualification in basic medical sciences In case of EC reviewing clinical trials with drugs the basic medical scientist should preferably be a Pharmacologist
4	Clinician/s Affiliated / Non-Affiliated	Should be individual/s with recognized medical qualification, expertise and training
5	Legal Expert/s, Affiliated / Non-Affiliated	Should have a basic degree in Law from a recognized university with experience Training in medical law
6	Social Scientist / Philosopher / Ethicist / Theologian Affiliated / Non-Affiliated	Should be an individual with social / behavioural science / philosophy / religious qualification and training and / or expertise and be sensitive to local culture and moral values. Can be from NGO involved in health-related activities.
7	Lay Person Non-Affiliated	Literate person from public or community. Had not perused medical science / health related career in the last 5 years May be a representative of a community from which the participants are to be drawn Is aware of local language, culture and moral values of the community Involved in social and community welfare activities

Note:

1. Chairperson and Member Secretary can have a dual role in EC. They could fulfil a role based on their qualification (such as that of a clinician, legal expert, basic scientist, social scientist lay person etc.) in addition taking up the role of Chairperson and Member Secretary.
2. EC can have set of alternate members who can be invited as members with decision-making powers to meet the quorum requirement. These members have same TORs as regular members and attend meeting in absence of regular members.
3. EC can maintain panel of subject experts who are consulted for their subject expertise. They may be invited to attend the meeting to give an expert opinion on a specific proposal but not have decision making power.
4. EC may invite subject expert as independent consultants or include a representative from a specific patient group as a member of EC or special invitee for a opinion on a specific proposal with appropriate decision-making power.
5. EC membership may be for 2-3 years.
6. EC members may be given reasonable honorarium to attend the meetings.
7. Letters to be issues to all members by Head of the Institution with TORs / Responsibilities, duration, conditions and honorarium etc.

8. EC members to be selected as per institution SOPs
9. EC members to provide recent CV and experience, sign conflict of interest agreement

After detailed discussion on constitution of Ethical Committee (Sub-Committee) the School Board members strongly recommended and approved the constitution of Ethical Committee (Sub-Committee) as per ICMR guidelines as given above. Final list of internal and external members will be submitted in due time after obtaining consent and CV from the willing members.

75.9 Ratification of approval for enhancement of seats from 60 to 90 as a special case in CCH programme for students admitted in RC Vijayawada and RC Visakhapatnam for the July 2022 session

Dr. Reeta Devi Programme Coordinator for CCH programme informed that RC Vijayawada and RC Visakhapatnam had sent a proposal for enhancement of seats from 60 to 90 in order to accommodate the 1700 candidates in 19 PSCs for the students admitted under their Regional Centres for CCH programme in July 2022 session. This was in response to communication received by State Mission Director, Andhra Pradesh to attach 90 students instead of 60 students (additional strength of 30 students per PSC in both the RCs). They have further clarified that the state of Andhra Pradesh can provide clinical training at the SCs/PHCs/CHCs/ District Hospitals as per required norms for 50 days practical sessions. Regional Directors (Vijayawada and Visakhapatnam) have also ensured of having enough academic counsellors for conducting the theory and practical counselling.

Further to this, concurrence from Director, NHM, MoHFW was obtained vide letter no. Z-28015/42/2020-NRHM-1 dated 12th August, 2022 to the increase seating capacity in each of the 19 PSCs from 60 to 90 students. Since Ministry has to achieve the targets to place Community Health Officers in Health and Wellness Centres across country by December 2022, hence one time approval as special case to enhance the seats from 60 to 90 per PSCs was put up to Competent Authority on urgent basis that admission could be completed within the stipulated time. The agenda was placed for the ratification of approval for enhancement of seats from 60 to 90 in School Board and was approved.

Members deliberated upon the need to enhance the seats and ratified the approval for enhancement of seats from 60 to 90 as one-time special case for students of CCH programme admitted in July 2022 session under RC Vishakhapatnam and RC Vijaywada

Ruchika Kuba
प्रो. (डी.) रुचिका कुबा
Prof. (Dr.) Ruchika Kuba
संस्था (एन.ए.ए.टी.) डायरेक्टर (SOHS)

75.10 Co-option of External Members for the School Board of SOHS under Clause (2) (e) of Statute of 10 A of the Statues of the University

Prof. Ruchika Kuba, Director, SOHS informed the School Board members that terms of all the 5 external members will be over in January, 2023 therefore as per IGNOU Ordinance Clause (2) (e) Statue 10 A, names of 5 new external members need to be approved to be co-opted for the School Board of SOHS for next 2 years. The names for external members of SOHS had been discussed with the faculty of school of Health Sciences.

The names of **Dr. Arun Kumar Sharma**, Dr. Pawan Kumar, Dr. Deepika Cecil Khakha, Prof. (Dr.) Manju Chhugani and Dr. Sanjay Roy were presented. Director, SOHS communicated that although Dr. Sanjay Roy had sent his verbal consent the written consent was still awaited since he had put up the request to Secretary Health for approval. A letter has been received from MoHFW nominating the officer holding the post of Joint Secretary (Medical Education), M/o Health and Family Welfare as an external member of the School Board of School of health Sciences. Hence the same is being included.

The names of experts proposed as members for the School Board of School of Health Sciences is placed in the table below.

S.No.	External Experts
1.	Joint Secretary (Medical Education), M/o Health and Family Welfare Nirman Bhawan, New Delhi
2.	Dr. Pawan Kumar OSD/ CMO (Admin) Office of Additional Director, CGHS (Central Zone), Govt. Of India, Chitragupta Road, Aram Bagh New Delhi-110055
3.	Dr. Arun Kumar Sharma Director National Institute for Implementation Research on Non-Communicable Diseases New Pali Road, Jodhpur 342005 Indian Council of Medical Research Department of Health Research Ministry of Health & Family Welfare Government of India, INDIA P 0291-2722403 F 0291-2720618 director-niirncd@icmr.gov.in

Ruchika Kuba
 प्रो. (डॉ.) रुचिका कुबा
 Prof. (Dr.) Ruchika Kuba
 Director (SOHS)

4.	<p>Dr. Deepika Cecil Khakha Nursing Advisor 560 A, Nursing Division Nirman Bhawan Maulana Azad Road, New Delhi 110011 Email: dckhakha@gmail.com Mobile: 9810680818</p>
5.	<p>Prof. (Dr.) Manju Chhugani Dean School of Nursing Sciences and Allied Health Jamia Hamdard, Hamdard Nagar, New Delhi – 110062 E mail: manjuchhugani@gmail.com Mobile: 9818141401</p>

The names of experts proposed as members for the School Board of School of Health Sciences were approved by the School Board Members.

75.11 Approval of Course Writers and Editors of PGCMDM Programme

Prof. Ruchika Kuba, Director SOHS and Programme Coordinator, presented the list of Course Writers and Editors for revised MMEL 013 course of Post Graduate Certificate in Medical Management of CBRNE Disasters (PGCMDM) programme and the list was approved by the School Board.

75.12 Approval of Additional list of Evaluators, Paper Setters and Moderators for Programmes of School of Health Sciences.

75.12.a. To consider and approve the List of the Paper Setters, Moderators and Evaluators for CPY, CPHA, CGCA Programmes

Director SOHS on behalf of Dr. Biplab Jamatia, Programme Coordinator presented the list of the Papers Setters, Moderators and Evaluators for the Certificate Programme in Yoga (CPY), Certificate in Phlebotomy Assistance (CPHA), Certificate in Geriatric Care Assistance (CGCA) Programmes before the School Board. Dr. Bhanu Pratap communicated that experts from various universities having programmes on Yoga could also be included in the list of Paper Setters, Moderators and Evaluators. Director, SOHS mentioned that the same would also be considered.

The List of the Paper Setters, Moderators and Evaluators for CPY, CPHA, CGCA Programmes were approved by the School Board.

Ruchika Kuba
Prof. (Dr.) Ruchika Kuba
Director (SOHS)

75.12.b Approval of Additional List of Evaluators, Paper Setters and Moderators for Diploma in Nursing Administration (DNA) and Post Basic B.Sc. Nursing Programmes

Dr. Neerja Sood, Discipline Coordinator presented additional list of evaluators, paper setters and moderators for BNS 011, 012, 013, 014 (Course of DNA Programme) and BNS 108, 208, 109, 209, 110, 210, 111, 211 (Course of Post Basic B.Sc. Nursing Programme) as per Annexure 75.12 b.

Members approved the list of evaluators, paper setters and moderators for BNS 011, 012, 013, 014 (Course of DNA Programme) and BNS 108, 208, 109, 209, 110, 210, 111, 211 (Course of Post Basic B.Sc. Nursing Programme).

75.13 Reporting items:

a. Change of Programme Coordinators of Nursing Programmes after superannuation of Prof. Pity Koul

Dr. Neerja Sood, Discipline Coordinator reported the change of Programme Coordinators of Nursing Programmes of SOHS after superannuation of Prof. Pity Koul in June 2022 as per Annexure 75.13 a.

S. No.	Programme	Coordinators
1	Ph.D in Nursing (PHDNS)	Dr. Reeta Devi Dr. Neerja Sood Co-Cordinator
2	Post Basic Bachelor of Science in nursing [(B.Sc. N)(PB)]	Dr. Rohini S Bhardwaj Dr. Laxmi
3 a	Diploma in Nursing Administration (DNA) Pre- Revised	Dr. Laxmi Dr. Neerja Sood
3 b	Diploma in Nursing Management (DNM) Revised (after major revision)	Dr. Neerja Sood
4	Diploma in Critical Care Nursing (DCCN)	Dr. Rohini S Bhardwaj
5	Certificate in Newborn and Infant Nursing (CNIN)	Dr. Rohini S Bhardwaj
6	Certificate in Community Health (CCH)	Dr. Reeta Devi
7	Certificate in Home Based Care (CHBHC)	Dr. Reeta Devi
8	Certificate in Maternal and Child Health Nursing (CMCHN)	Dr. Reeta Devi
9	Certificate in First Aid (CFAID)	Dr. Rohini S Bhardwaj
10	Certificate in Adolescent Health and Counselling (CAHC)	Dr. Laxmi

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 Prof. (Dr.) Ruchika Kuba
 Director (SOHS)

b. Change of Programme and Course Coordinator of DNA Pre-Revised and DNM Revised programmes

Dr. Neerja Sood, Discipline Coordinator reported the names of Programme and Course Coordinators of Diploma in Nursing Administration (Pre-Revised) and change of Programme and Course Coordinator of Diploma in Nursing Management Programme (after revision) of SOHS as per Annexure 75.13 b.

S. No.	Programme	Coordinator/s
Pre-Revised – Diploma in Nursing Administration (DNA)		
1	DNA – Programme and Course Coordinators	Dr. Laxmi Dr. Neerja Sood
2	BNS 011, BNS 012, BNSL 011	Dr. Neerja Sood
3	BNS 013, BNS 014, BNSL 012	Dr. Laxmi
Revised (after major revision) Diploma in Nursing Management (DNM)		
1	DNM – Programme and Course Coordinator	Dr. Neerja Sood
2	MNS 111, MNS 112, MNS 113, MNS 114, MNSL 111, MNSL 112	Dr. Neerja Sood

c. Reporting the change in pattern of Question paper of Certificate in Community Health (CCH) programme from Subjective Type to Objective Type (MCQs).

Dr Reeta Devi Programme Coordinator informed the members that CCH programme was launched in January 2017 and had subjective type question papers for the two Theory courses i.e. BNS-041 and BNS -042 of three hours duration each. However, due to large number o students and subsequently receiving huge number of answer sheets, it was decided to hold Term End Examination through NTA initially having MCQs with 2 hours duration for the subsequent batches from January 2020 session onwards. Ministry of Health & Family Welfare (MoHFW) was also in concurrence with the suggestion of having Multiple Choice Questions (MCQs) based exams

The change in pattern of Question paper of Certificate in Community Health (CCH) programme from Subjective Type having 3 Hrs. duration to Objective Type (MCQs) of 2 Hrsduration was approved by the members of School Board of SOHS.

Meeting ended with vote of thanks to the chair.

Ruchika Kuba
(Prof. Ruchika Kuba)

प्रो. (डॉ.) रुचिका कुबा
Prof. (Dr.) Ruchika Kuba
पेशक (स्वा वि वि.) / Director (SOHS)